

**Councillors are summonsed to a Meeting of Appleford Parish Council on
Monday 13th October 2025, at 20:00, in the Village Hall.**

**Members of the public are invited to attend from 19:45 for tea, coffee, biscuits and a
catch-up with fellow villagers and councillors ahead of the meeting.**

8 October 2025

Judith McCarthy, Parish Clerk
e: clerk@appleford-pc.gov.uk
m: 07835 737772
<https://appleford-pc.gov.uk>

AGENDA

Time: 2hrs : 20.00 hours to 21.30 hrs			Start Time
1.	Introductions and apologies	VS	20:00
2.	Declarations of personal and prejudicial interest	VS	20:01
3.	Minutes of the previous meeting To approve the minutes of the Appleford Parish Council meeting held on 9 th September 2025	VS	20:02
4.	Clerk's Report and village correspondence 1. To receive the clerk's report for this meeting 2. Correspondence from the village - o Access gates at recreation ground and rocking horse - o Tree roots encroachment in copse at recreation ground	All	20:05
5.	Public Participation		20:10
6.	Community 1. Pressings newsletter and website 2. Village Survey 3. To note: Soleluna visits now fortnightly: 10 and 24 Oct, 7 and 21 Nov, 5 and 19 Dec 4. Community fireworks event - 8 Nov. Request for volunteers to assist with this and other community initiatives.	All	20:20
7.	Report from County and District Councillor	PS	20:25
8.	Planning and Environment 1. Proposal for Easement to BESS through Appleford Orchard 2. FCC/Heidelberg/Thames Water: Hobbyhorse Lane meeting held 16 Sep. Agreement between FCC and Thames Water to restore Hobbyhorse Lane to a safe	GoB	20:35

	and usable Public Right of Way between Sutton Courtenay and Appleford. Next meeting Nov 2025. 3. Planning application no. MW.0167/23 - proposed retention of waste transfer station, Sutton Courtenay landfill site: OCC Planning and Regulation Committee 13th October 2025 4. New application: OCC R3.0086/25 Environmental details further to R3.077821 (comments by 6 Oct) 5. HIF1 Public Information Event: 23 October Appleford Village Hall 14.00 - 20.00 hrs 6. Rail Strategy and car park at railway	All	
9.	Governance 1. Appleford Village Hall CIO: Charity has been entered onto the Register of Charities with the Registered Charity Number 1214915. 2. Reports from Committees, Sub-committees and Working Groups a. Noise Taskforce b. Traffic c. Recreation Ground and Children's Playground	GoB GoB VS/MM VS	20:45
10.	Finance 1. To note invoices paid since September meeting and approve new payments itemised below in Appendix 1. All invoices listed have been examined, verified and certified by the Clerk. 2. Recreation ground and playground a. MUGA b. repairs to playground equipment c. fencing/hedges 3. Bank accounts summary 4. VAT summary 5. Reserves summary 6. Cashbook to 30 Sep 2025 7. Payments and Receipts against Budget	All	20:55
11.	Policy 1. Data Protection a. Assertion 10, 2025/26 AGAR update: compliance with data protection legislation and data protection principles b. to agree appointment of Data Protection Officer/Person with data protection responsibility c. To approve Data Protection Policy, Website Privacy Policy and Fair Processing Notice - Staff 2. IT and information security a. To approve IT and Acceptable Use Policy	All	21:15

12.	Items for next agenda	All	21:25
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Dates of Next Meetings:

Please add these dates to your diary; we will look forward to seeing you there.

Date	Time	Location
Monday 10 November	20.00 – 09.30 hrs	Village Hall
Monday 8 December	20.00 – 09.30 hrs	Village Hall
Monday 12 January	20.00 – 09.30 hrs	Village Hall

Appendix 1

Payments and receipts

Supplier/Invoice	Purpose	Net	VAT	Gross	Status
Payments for approval at this meeting					
OALC Inv 5878	Training: Essentials of Employing People	35.00	7.00	42.00	
Pet Waste Solutions Inv 50084	Dog Bin waste collection - Sep 25	85.80	17.16	102.96	
Scribe - Direct Debit - Inv 12626	Accounts software	12.00	2.40	14.40	
Clerk's Salary October 25	1-31 Oct 2025	-	-	515.40	
Village Hall Manager's Salary October 25	1-31 Oct 2025	-	-	325.00	
Expenses reimbursement to Village Hall Manager	Purchase of laptop - supplier John Lewis 23/06/25	249.99	50.00	299.99	
Payments made since last meeting 8th September					
Councillor Expenses reimbursement: - G O'Brien	Replacement strong locks for recreation ground	38.99	7.80	46.79	Paid 06/10/25
Play Inspection Company Inv 80489	Playground Quarterly Inspection	123.75	24.75	148.50	Paid 17/09/25
Oxfordshire Association of Local Councils (OALC) Inv 5802	New Clerk - training	115.00	23.00	138.00	Paid 17/09/25
Pet Waste Solutions Inv 48736	Dog Bin waste collection - July 25	85.80	17.16	102.96	Paid 17/09/25
Scribe - Direct Debit - Inv 11472	Accounts software	12.00	2.40	14.40	Paid 22/09/25
Clerk's Salary Sep 25	1-30 Sep 2025	-	-	515.40	Paid 30/09/25
Village Hall Manager's Salary September 25	1-30 Sep 2025	-	-	325.00	Paid 30/09/25
Receipts					
Appleford Village Hall	Reimbursement of VHM Salary	-	-	1332.10	Received 29/09/25

Supplier/Invoice	Purpose	Net	VAT	Gross	Status
Unity Bank Instant Access Account	Bank Interest	-	-	113.58	Recived 30/09/25