

Appleford-on-Thames Parish Council

Clerk's report to Council Meeting 9 February 2026

Actions - Progress report

Completed

Met with APC to review options for hedge and fencing. Villagers had raised urgency of closing gaps in hedge as dog had again chased deer through onto road. Agreed install of mesh alongside hedge to create barrier, new hedge planting parallel to trees instead of within existing hedge as best option. Council had agreed fencing and allocated funding for solution since 2024. Contractor has installed (invoice on agenda).

Submission of change of main contact and address and removal of previous clerk from account made to Unity (signed at last meeting). VAT return can be submitted once these changes have been actioned on the bank account.

Heads of Terms have been signed via Docusign for the BESS Easement at Appleford Recreational Allotments/Community Orchard. Liaising with solicitors re evidence of title.

Ongoing

Requested APC complete the playground surface spray as per current specification (weather permitting). Chased quote for repairs to rocking horse paint and runners.

Need return of laptop/village hall equipment from village hall manager. Contract ends 28/02/26.

Notified supplier Creative Badger that support contract for village website not needed next financial year – ends 31 March (as per budget). The website (applefordpc.org.uk) will be archived and transferred to the council by that date. Village hall booking page has been duplicated onto appleford-pc.gov.uk website. Notice on village hall page on website is updated to link to village hall bookings page at appleford-pc.gov.uk.

Gigaclear broadband installation to Village Hall: Gigaclear to conduct on-site installation survey to confirm go-ahead.

Pc-gov.uk website: ongoing maintenance to upload finance documents and minutes for the website to cover the previous five years (internal audit report 2024-25).

St Edmunds FC renewal of agreement sent for review and signature.

Next month:

Review of physical records stored in village hall
Action repairs to dog bins with Glasdon supplier (to liaise with village co-ordinator).
Zip wire – source replacement seat and tightening

Judith McCarthy, 3 February 2025