

**Minutes of the Full Parish Council meeting duly convened and held on
Monday 13th October at 20.00 hrs**

This version is DRAFT until signed at the next council meeting.

Attendees – Councillors:	Apologies:
Victoria Shepherd (Chair) (VS)	Manu Mavrikis (MM)
Greg O’Broin (GoB)	
Claire Rees (CR)	
Dom Grigg (DG)	
In Attendance:	
Members of the public: 6	Judy McCarthy – Clerk Peter Stevens (PS) – District & County Councillor

Item	ACTION/ OUTCOME
<p>1. Welcome, apologies and quoracy. VS welcomed all to the meeting. Apologies had been received from MM. The meeting was quorate.</p>	
<p>2. Declarations of personal and prejudicial interest VS & GoB declared an interest in the Appleford Parish Trust. GoB is a Trustee of the Village Hall, and Trustee of the Village Hall Charity.</p>	
<p>3. Minutes of the previous meeting Minutes from the Parish Council Meeting held on 9 September 2025 were amended by hand, approved and signed by the Chair as an accurate record.</p>	APPROVED
<p>4. Clerk’s report and village correspondence 1. The meeting noted the clerk’s report, and correspondence from the village concerning the following:</p> <ul style="list-style-type: none"> ● Issue with access gates to the recreation ground and playground, and repairs required to the playground rocking horse; 	

<ul style="list-style-type: none"> Request to cut back trees and shrubs in the copse at recreation ground 	
<p>5. Public Participation</p> <p>There were 6 attendees and a number of apologies from the village. Topics discussed included:</p> <ul style="list-style-type: none"> The adult gym rowing machine is not working in forward motion. Gates to children's playground are stiff and difficult to use. Christmas trees from last year are still by the clothes recycling bin. Dr Angela Jones agreed to investigate options for Christmas trees this year with the local council, and guidance can be published in the Pressings. <p>County and District Councillor, Peter Stevens (PS), joined at 20:12 hrs.</p>	
<p>6. Community (CR and VS)</p> <ol style="list-style-type: none"> The council is looking for volunteers to assist with the Pressings newsletter. Content for the village survey is being finalised. Soleluna visits are now fortnightly: 24 Oct, 7 and 21 Nov, 5 and 19 Dec. Community fireworks event will take place on 8 Nov. Request for volunteers to assist with refreshments and stewarding. 	
<p>7. Update from County and District Councillor (PS)</p> <ul style="list-style-type: none"> PS updated on various matters, including: Waste transfer facility: extension of licence to 2050 from 2030 was refused. Local Plan: need to reconsider and resubmit. HIF1 roadshow is taking place this month. Looking at local benefits, eg sutton courtenay bridge for cyclists/crossing at Tollgate. Hobbyhorse lane now has an agreed water management plan; Heidelberg has agreed to donate materials to support restoration work with FCC and Thames Water. Railway: looking at traffic lights on bridge but needs car park - FCC has agreed to donate land; rail strategy document includes Appleford. GoB is submitting a reply to OxRail strategy this week. 	<p>ACTION</p>

<ul style="list-style-type: none"> ● SESRO: cost now increased to £7bn, need to look at other options. ● Local government reorganisation: further work to show value in Ridgeway Council option. ● Clerk to send copy of Appleford's recent traffic survey data to PS. ● Cycle path Ladygrove to Wittenham/Didcot to be relaid - PS will send plans to the council for information. 	
<p>8. Planning (GoB)</p> <ol style="list-style-type: none"> 1. Proposal for Easement to BESS through Appleford Orchard: GoB is talking with TBC partners re £10k figure for 99-year wayleave. with He will seek a yearly sum in addition to the one off payment. We have received a proposal from Savills (surveyor) which TBC will pay. 2. For information: FCC/Heidelberg/Thames Water: Hobbyhorse Lane. Meeting held 16 Sep. Agreement between FCC and Thames Water to restore Hobbyhorse Lane to a safe and usable Public Right of Way between Sutton Courtenay and Appleford. Next meeting 11 Nov 2025 2pm - volunteers. 3. Note required for Cllr. PS on HIF1 condition monitoring by OCC. Need to deliver on conditions that will provide benefits and protection for Appleford, particularly a noise barrier and low noise road surfacing. All reminded of HIF1 roadshow in Appleford on 23 October, 14.00 - 20.00 hrs. 4. New Planning Application: R3.0086/21 (Condition 12 - Protected Species & Biodiversity Mitigation) pursuant to HIF1 approval R3.0138/21 (comments by 6 Oct). <p>Cllr PS has since been copied on APCs response to further planning applications (var. conditions). A strong objection to R3.0099/25 (Condition 33 - Location of Noise Barrier) has been submitted on the grounds there is insufficient information and calculations on noise to support any decision to discharge the condition.</p>	<p>Survey fee proposal approved.</p>
<p>9. Governance</p> <ol style="list-style-type: none"> 1. Appleford Village Hall CIO: Charity has been entered onto the Register of Charities, Number 1214915. Advice ongoing from Hants Legal Services. AGM of current Village Hall Management Committee will be held on 24 October at 7:00 pm. 2. Reports from Committees, Sub-committees and Working Groups 	



Appleford-on-Thames Parish Council

Dates of Next Meetings:

Date	Time	Location
Monday 10 November	20.00 - 21.30 hrs	Village Hall
Monday 8 December	20.00 - 21.30 hrs	Village Hall
Monday 12 January	20.00 - 21.30 hrs	Village Hall

Appendix 1

Payments and receipts

Supplier/Invoice	Purpose	Net	VAT	Gross	Status
Payments approved at this meeting 13 October 2025					
Denise Corney (former clerk)	Reimbursement: automatic card payment for Hostworld domain applefordpc.org.uk	35.10	7.02	42.12	Approved
APC Garden Services Inv 06854	Grounds maintenance July 2025	332.00	66.40	398.40	Approved
APC Garden Services Inv 06955	Grounds maintenance August 2025	332.00	66.40	398.40	Approved
APC Garden Services Inv 07064	Grounds maintenance September 2025	332.00	66.40	398.40	Approved
OALC Inv 5878	Training: Essentials of Employing People	35.00	7.00	42.00	Approved
Pet Waste Solutions Inv 50084	Dog Bin waste collection - Sep 25	85.80	17.16	102.96	Approved
Scribe - Direct Debit - Inv 12626	Accounts software	12.00	2.40	14.40	Approved
Clerk's Salary October 25	1-31 Oct 2025	-	-	515.40	Approved
Village Hall Manager's Salary October 25	1-31 Oct 2025	-	-	325.00	Approved
Expenses reimbursement to Village Hall Manager	Purchase of laptop - supplier John Lewis 23/06/25	249.99	50.00	299.99	Approved

Payments made since last meeting 8th September					
Councillor Expenses reimbursement:-G O'Broin	Replacement strong locks for recreation ground	38.99	7.80	46.79	Paid 06/10/25
Play Inspection Company Inv 80489	Playground Quarterly Inspection	123.75	24.75	148.50	Paid 17/09/25
Oxfordshire Association of Local Councils (OALC) Inv 5802	New Clerk - training	115.00	23.00	138.00	Paid 17/09/25
Pet Waste Solutions Inv 48736	Dog Bin waste collection - July 25	85.80	17.16	102.96	Paid 17/09/25
Scribe - Direct Debit - Inv 11472	Accounts software	12.00	2.40	14.40	Paid 22/09/25
Clerk's Salary Sep 25	1-30 Sep 2025	-	-	515.40	Paid 30/09/25
Village Hall Manager's Salary September 25	1-30 Sep 2025	-	-	325.00	Paid 30/09/25
Receipts since last meeting 8 September 2025					
Appleford Village Hall	Reimbursement of VHM Salary by VH Charity.	-	-	1332.10	Received 29/09/25
Unity Bank Instant Access Account	Bank Interest	-	-	113.58	Received 30/09/25