

Item	Initiation Date	Item	Action/item	Person action	Due date	Update/notes	Closed Date
ZipWire repair: surround, bark, seat and tightening	2024	Open Spaces	Action	Clerk	Oct-26	06/10/26: Wicksteed quote presented to meeting 06/09/26: sourced quote from supplier to repair chain and replace seat. 25/06/26: Wooden surround and bark chippings have been topped up. Still to replace seat and tighten wire.	
Rocking Horse refurbishment/repair	2024	Open Spaces	Action	Clerk	Oct-26	06/10/26: Quote progressing with supplier. 06/09/26: sourced quote from supplier to repair. Supplier has confirmed that horse can be kept once repaired for further years.	
Dog Bins repairs/replacements	25/06/2026	Open Spaces	Action	Clerk	Jan-26	06/10/26: Village rep progressing with waste disposal company. 10/09/26: Village rep has confirmed that bin at church has been repaired, so postponing purchase of new bin.	

BESS Easement - Deed with TBC	2024	Governance	Action	Clerk	Jan-26	06/10/26: progressing with Hants Legal about Common Land. 20260906: new developer for the BESS is attending council meeting 10 Sep. Legal teams in correspondence. Newly drafted Enquiries for land registry	
Appleford Village Hall CIO - operating	2025	Governance	Action	Clerk	Oct-26	06/10/26: Seeking advice with Oxfordshire Community village hall rep. Over to CIO for separate meetings. TOR for VH management committee on agenda 10 Sep. Registered 12/09/2025	
Village Hall - Lease	2025	Governance	Action	Clerk	Oct-26	06/10/26: : Oxfordshire Community Village Hall advice: may not be able to prepare lease with CIO as same as Parish Council. 10/09/2026 : Hants Legal Services actioning with Clerk Heads of Terms on agenda Council meeting 10 September for agreement. AGREED.	
Children's climbing frame refurbishment	2024	Open Spaces	Action	Clerk	Jan-27	06/10/26: Clerk has discussed repairs with supplier (Wicksteed), quote expected. Grant funding needed for major refurbishment of playground.	
Register Recreational allotments/Community Orchard at Land Registry	2025	Governance	Action	Clerk	Dec-26	06/10/26: Hants Legal Services progressing with Clerk.	
Annual Review of Records in accordance with Records Retention Policy - electronic and hard copy	Jun-26	Governance - records management	Action	Clerk	Mar-27	25-26 secure document and records management system established.	
Surface respray Children's playground	2025	Open Spaces	Action	Clerk	Oct-26	Requested ACP complete - awaiting good weather.	

Tree survey – contractor completing urgent work, as agreed at last meeting, on 22 September.	Jun-26	Open Spaces	Action	Clerk	Sep-26	Work completed, invoice on agenda 08/10/26. Work scheduled for 22/09/26 at quoted cost	
Defibrillator - replace assets x 3	Sep-26	Open Spaces	Action	Clerk	Oct-26	06/10/26: sent inquiry to D Andrews re recommendation, awaiting response. 10/09/26: decision to replce 3 defibs authorised up to £3000. Clerk to consult with village Defib rep D Andrews. Quotes presented to council meeting 10 Sep 26 for decision.	